



# LAY SERVANT ANNUAL REPORT

## REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal  
Year \_\_\_\_\_

<b>(Part 1) DATA ON THE LAY SERVANT</b>	
Name ( ___ Mrs. ___ Ms. ___ Mr.)	
Address	
City/State/Zip	
Telephone (Home)	(Cell)
E-Mail	
Name of District	Name of Church
Church Address	
City/State/Zip	
Church Telephone	
<b>(Part 2) STATUS OF THE LAY SERVANT</b>	
For Initial Application to begin as a Local Church Lay Servant ___ <i>(Complete parts 3, 4, &amp; 5 only)</i>	
For Renewal as a Local Church Lay Servant ___ or Certified Lay Servant ___ <i>(Complete all parts)</i>	
1. What year did you complete your Basic Course?	
2. What year did you complete your last Course?	
3. What was the title of your last Course?	
<b>(Part 3) REQUEST OF THE LAY SERVANT</b>	
Request for recommendation of my pastor and my charge conference or church council to begin as a Local Church Lay Servant ___ or to renew as a Local Church Lay Servant ___ or Certified Lay Servant ___ for the ensuing year.	
Date	Lay Servant
<b>(Part 4) RECOMMENDATION OF THE PASTOR</b>	
I recommend approval of the request of this person for the ensuing year.	
Date	Pastor
<b>(Part 5) RECOMMENDATION OF THE CHARGE CONFERENCE OR CHURCH COUNCIL</b>	
The charge conference/church council of _____ (church/charge) recommends approval of the request of this person as indicated above.	
Date	District Superintendent

**(Part 6)**

**MINISTRIES BY THE LAY SERVANT**

**During the past year I have participated in Caring Ministries as follows:**

- served as a volunteer in a care-giving institution     served in membership/evangelism visitation  
 provided one-on-one caring at a hospital, nursing home, or to a shut-in  
 served in caring/outreach projects (food pantry, prison ministry, etc.)     other caring activities (Please list)
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**During the past year I have participated in Leading ministries as follows:**

- served as member of committee, board, commission, council, task force, etc.  
 served as a volunteer at a community agency     at my local church     beyond my local church     in my district  
 Conference     Jurisdiction     General Church level  
 Other leading activities (Please list)
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**During the past year I have participated in Communicating ministries as follows:**

- brought message in \_\_\_\_\_ worship services     served as worship leader in \_\_\_\_\_ services  
 delivered \_\_\_\_\_ devotional messages     taught \_\_\_\_\_ classes  
 shared my faith story     other speaking activities (Please list)
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**During the past year I have participated in additional opportunities for ministry as follows:**

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**(Part 7)**

**PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating, and speaking?

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**(Part 8)**

**FEEDBACK BY THE LAY SERVANT**

Do you feel called to be in service in any area of ministry, either in the church or outside the church in which you are not currently involved?

- Yes     No    If yes, please list those areas below.
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What additional training or support do you need or would suggest to further your ministry as a Lay Servant?

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Give any recommendations you have for improving the Lay Servant Ministries in your District or Conference.

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**NOTICE:** After this form is completed and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.