



The United Methodist Church
GREENWOOD DISTRICT
SOUTH CAROLINA CONFERENCE
P. O. BOX 49968
1633 RIVERS STREET
GREENWOOD, SOUTH CAROLINA 29649

TO: All Pastors
All Lay Servants

FROM: Cathy Trevino, Director
Greenwood District Lay Servant Ministries

SUBJECT: 2019 SPRING LAY SERVANT MINISTRY SCHOOL

The Greenwood District Spring Lay Servant Ministry School is set for March 24 and 31 at St. Mark UMC, 550 Hwy. 72 Bypass NW, Greenwood, 29649. Sign-in will begin at 2:00 p.m., and the sessions will end at 7:30 p.m. A light meal will be served.

We will be offering four courses:

- **Basic Course:** This course is required of all those who wish to be certified as a Local Church Lay Servant. If this is your first application to become a Lay Servant, you should register for this course. The cost is \$33 which includes the book. Rev. Mike Evans, instructor
(A Basic refresher course will be offered this summer.)
- **From Your Heart to Theirs: Delivering an Effective Sermon:** This is an advanced course and the Basic course is a pre-requisite. Registration fee is \$23.00. Ms. Myra Taylor, instructor
- **Polity: The Method of our Mission:** For those seeking to be a certified Lay Servant, this is an advanced course and the Basic course is a pre-requisite for this course. However, anyone interested in knowing more about United Methodist Polity can register for this course. If the individual's focus changes and a decision is made to become a certified Lay Servant, then the Basic Course must be taken. Registration fee is \$23.00. Mr. Ray McCoy, instructor
 - Pre-Class Work**
 - Prior to Session 1 (March 24):** Please read Chapters 1, 4, 5, 6, 7, 8
 - Prior to Session 2 (March 31):** Please read chapter 3 and the conclusion on pages 169-174
- **Lay Servant and Lay Leader: What Is My Role?** This course is for all-laity and ministers—and does not require a pre-requisite. This course is designed to help laity know what their role is and how to work with the pastor as well as other laity in the church. Registration fee is \$36 which covers all course-related materials. Mr. David Salter, instructor

The guidelines in the *2016 Book of Discipline* indicate that individuals seeking recognition as Certified Lay Servants or Lay Speakers should take at least one advanced course every three years. If an advanced course is not taken in that time period, then the individual will be required to re-take the Basic Course for continued certification.

The registration form is included with this letter. Please note that the **registration deadline is MARCH 19, 2019.**

- **ALL REGISTRATIONS MUST BE POSTMARKED BY MARCH 19.**
- **NO REGISTRATIONS ACCEPTED AFTER THE DEADLINE AND NO REGISTRATIONS WILL BE TAKEN AT THE DOOR. Any registration received after the March 19 deadline will be returned to the sender.**

The registration information and form are ALSO available online: <http://www.umcsc.net/greenwood/home/>. Look for the link for Lay Servant Ministries on the right-hand side of the page. Please complete the registration form and mail it with your registration fee to the Greenwood District Office, PO Box 49968, Greenwood SC 29649. For those persons taking an advanced course, please order your books in advance so you will have them for the first session on March 24. Order information for the Advanced Courses books is included with this letter and is also available online: <http://www.umcsc.net/greenwood/home/>. The Basic Course book will be distributed at the first session and the cost is included in your registration fee.

We look forward to seeing you in at St. Mark UMC, 550 Hwy. 72 Bypass, Greenwood, on March 24 and 31. If you have any questions, please feel free to contact Cathy Trevino, District Director of Lay Servant Ministries (864-992-2228) or the district office (gwdist@umcsc.org or 864-223-2650).

Reminders:

- All current Lay Servants should have submitted their annual report to their 2018 Charge Conference. If you did not submit your annual report to the Charge Conference and had it signed by the pastor and District Superintendent, you are no longer a certified Lay Servant.
- Anyone seeking to become a Lay Servant must submit his/her application to his/her pastor to be approved by the Charge Conference or Church Council. All reports and applications must be signed by the pastor and by the District Superintendent. The Lay Servant annual report and application is available online on the Greenwood District web page (<http://www.umcsc.net/greenwood/home/>). A copy is included with this letter for your convenience.
- If you have not taken a class in 3 years or more, you are no longer a certified Lay Servant.
- You **must attend** the entire Lay Servant School (March 24 and 31) to receive credit for the course you select to take.
- You **must sign** the attendance register at **both sessions** to receive credit for the course you select to take.